

Merton and Sutton Joint Cemetery Board

Membership:

Merton Council

Margaret Brierly

Patricia Lewis (vice-Chair)

George Reynolds

Rod Scott

Ron Wilson

Sutton Council:

Cliff Carter

Ian Chapman

John Drage (Chair)

Peter Wallis

Vacancy

The Annual Meeting of the Board will be held on:

Date: 23 July 2009

Time: 18:30 (Inspection of the Cemetery), 19:00 Annual Meeting

Venue: Cemetery Offices, Garth Road, Morden

Merton and Sutton Joint Cemetery Board

23 July 2009

1. Appointment of Chair for 2009-10
2. Declarations of interest
3. Apologies for absence
4. Minutes of the meeting held on 17 February 2009 3
5. Appointment of vice-Chair for 2009-10
6. Interment statistics 5

It is anticipated that there will be further reports to be considered at this meeting. These reports will be published in a supplementary agenda as soon as they available.

MERTON AND SUTTON JOINT CEMETERY BOARD
17 FEBRUARY 2009

(15:00 TO 16:00)

PRESENT: Merton Councillors
Margaret Brierly, Patricia Lewis and Ron Wilson
Sutton Councillors
Cliff Carter, John Drage and Peter Wallis (Chair)
Officers
Grant Miles (Acting Treasurer), Howard Joy (Consultant Surveyor), Mark Robinson (Registrar), Doug Napier (Greenspaces Manager – London Borough of Merton), and Colin Millar (Clerk)
(Mark – another officer present – I didn't get his name)

Apologies for absence were received from: Councillors Brian Lewis-Lavender and George Reynolds (Merton), Councillors Margaret Ali and Ian Chapman (Sutton).

It was noted that item 5 (Budgetary monitoring) had been incorporated into item 7 (Revenue estimates)

1 MINUTES OF THE MEETING HELD ON 31 JULY 2008 (Agenda item 3)

Mark Robinson reported that the replacement bins had been purchased and should be installed within the next 3-4 weeks.

RESOLVED: That the minutes are agreed as a correct record.

2 APPOINTMENT OF A REGISTRAR (Agenda item 4)

RESOLVED: That Mark Robinson, Cemeteries Manager, London Borough of Merton, is appointed as registrar to the Board with effect from 1 December 2008

3 REVENUE ESTIMATES 2008/09 AND 2009/10 (Agenda item 7)

Members discussed the estimates with officers.

- The rental income estimate needed to be revised as the current figure only took into account one rental
- The costs associated with the extension were not reflected in this budget as they were not expected to be incurred by the board within the 2009/10 financial year
- The registrar was asked to address the question of fence and railing repairs and report back to a future meeting of the board with proposals to be included in the capital programme

RESOLVED: (1) That the current budgetary position for 2008/09 based on the 3rd quarter's budgetary Monitoring 2008/09 be noted.

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(2) The Revised Estimates for 2008/09 and Revenue Estimates for 2009/2010 as submitted be approved.

(3) That the precepts for the financial year ended 31st March 2010 be set at zero.

(4) That the interim pay award be implemented by the Treasurer, in consultation with the Clerk to the Board, for the groups of staff covered by each separate agreement, or negotiating body.

(5) That the scale of fees and charges detailed within Appendix D is approved.

(6) That a contribution of £80,000 is made to the Capital Fund to finance the Capital Expenditure set out in the Capital Strategy detailed within Appendix G be approved.

(7) That officers are instructed to keep the responsible officers for Sutton and Merton informed of the implications arising from the future financing requirements for the proposed cemetery extension.

4 INTERMENT STATISTICS (Agenda item 6)

NOTED

5 SPECIAL MEETING OF THE BOARD

Members agreed to hold a further meeting during week commencing 9 March 2009 to receive reports on the proposed extension of the cemetery and the land holdings report. Officers were asked to take into account toilet provision at the cemetery during development of the extension and to consider marketing measures which could be taken to promote the cemetery.